



## PURCHASE ORDER

**PO Number: 303-0-0026**

*Requisition Number: 303-0-00037*

**Order Date: 8/19/2019**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Texas School for the Blind and Visually Impaired  
1100 W. 45th Street  
Texas School for the Deaf  
Austin, TX 78756

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17422755193  
Texas Association of School Boards (TASB)  
12007 Research Blvd., Suite 100  
Austin, TX 78759-2472  
Amber Meinardus  
Phone: 512-505-2498, Fax: 512-483-7179  
[amber.meinardus@tasb.org](mailto:amber.meinardus@tasb.org)

**Description**

Membership for TSBVI and TSD for adherence to federal and state laws regarding asbestos reporting on school campuses

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Org Code: 442	2	campuses	\$1,000.00	9/1/2019	8/31/2020	\$2,000.00

Vendor: Texas association of School Boards  
Vendor Contact Name: Amber Meinardus  
Vendor Phone Number: 512-505-2498  
Vendor Email: [Amber.meinardus@tasb.org](mailto:Amber.meinardus@tasb.org)

Delivery Address: TSBVI and TSD

Requisition Amount: \$2000

Building: TSBVI and TSD

Location: TSBVI and TSD

Description: Renew the TASB membership for the TSBVI and TSD campus.

Justification: The TASB Facility service team will keep TSBVI and TSD in compliance with all state and federal laws regarding asbestos management on a school campus.

Funding: Not Reimbursable

Work Start Date: 9/1/2019

Work End Date: 8/31/2020

Oversight Responsibilities: David Shane Howell, 512-206-9128, David.howell@tfc.state.tx.us

**NIGP Class:** 963

**NIGP Item:** 48

**Object Class:** 201

**Reimbursement Type:** Not Reimbursable

**Notes:** TSD- \$1,000.00

TSBVI- \$1,000.00

**Grand Total \$2,000.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Planning and Real Estate Mgmt
<b>Program</b>	Property Management
<b>Phone</b>	5122069128
<b>Org Code</b>	0442 - Facility Maintenance
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	693454

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;

- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Gresham, Colin - CTCD, CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)